

## Senior Sustainability Advisor

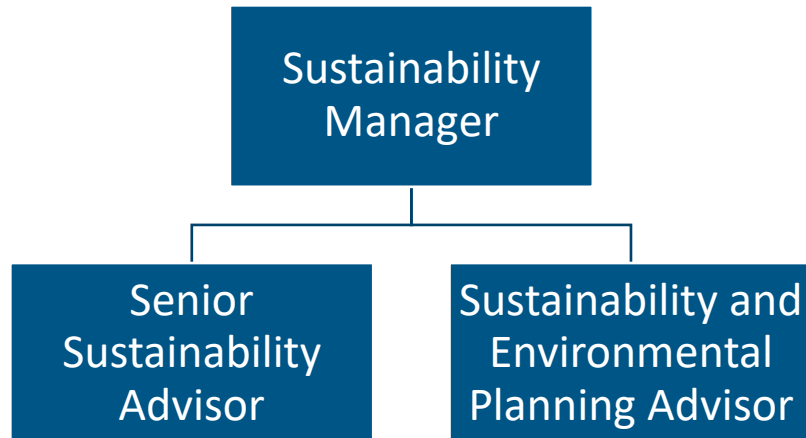
February 2025

<b>Reporting Relationship and Location</b>	
<b>Reports to:</b>	Sustainability Manager
<b>Team   Business Unit:</b>	Environmental Planning and Sustainability   Strategic Planning
<b>Purpose</b>	
<p>The Strategic Planning business unit plays a central role in shaping the future of Auckland Airport. It oversees Auckland Airport’s Masterplan and provides strategic advice to others within the business in relation to the use of land, environmental planning, transportation and sustainability.</p> <p>The Sustainability team is responsible for leading the development and implementation of Auckland Airport’s approach to sustainability, as well as fulfilling mandatory climate reporting. The team plays a key role in safeguarding the company’s social license to operate, ensuring investor and wider community stakeholder expectations are met. As such, integration of sustainability principles and practices into corporate strategy, processes and day-to-day activities is important.</p> <p>The Senior Sustainability Advisor will</p> <ul style="list-style-type: none"> <li>• Contribute to the ongoing development of Auckland Airport’s approach to sustainability in conjunction with the Sustainability Manager and other members of the team.</li> <li>• Design and deliver, with support from the Sustainability Manager, sustainability programmes across the entire airport precinct to contribute to the achievement of Auckland Airport’s sustainability aspirations</li> <li>• Engage with and support all areas of the business to embed sustainability objectives across all business activities and operations</li> <li>• Support the Sustainability Manager in the collection, collation and interpretation of sustainability data for internal and external reporting purposes.</li> <li>• Work with key stakeholders to enhance sustainability performance including aviation partners and the infrastructure / construction sector.</li> </ul>	
<b>Key Accountabilities</b>	
<b>Sustainability Strategy</b>	<ul style="list-style-type: none"> <li>• Contribute to create thought leadership for the organisation</li> <li>• Assist the Sustainability Manager with the ongoing development of Auckland Airport’s corporate Sustainability Strategy to ensure it remains best in class</li> <li>• Collaboration with key stakeholders from other business units to embed sustainability principles in all areas of the business</li> <li>• Monitor and evaluate success of sustainability programmes as part of quality management and continuous improvement</li> </ul>

	<ul style="list-style-type: none"> <li>• Monitor developments in the external sustainability context including national and international legislation and performance of other businesses.</li> </ul>
<b>Initiatives</b>	<p>Collaborate with all areas of the business to develop strategies and create implementation plans to ensure Auckland Airport’s sustainability programme remains best in class, including across:</p> <ul style="list-style-type: none"> <li>• Water</li> <li>• Carbon</li> <li>• Climate change resilience</li> <li>• Nature</li> <li>• Social outcomes for staff and wider community</li> <li>• Procurement</li> </ul>
<b>Disclosures</b>	<ul style="list-style-type: none"> <li>• Lead the preparation of Auckland Airport’s Climate-related disclosure</li> <li>• Support members of the Sustainability team in the preparation of: <ul style="list-style-type: none"> <li>○ Greenhouse gas inventory (including third party assurance)</li> <li>○ Auckland Airport’s responses to ESG related external indices</li> <li>○ The sustainability elements of the Annual report.</li> <li>○ Auckland Airport’s application for Airport Council International’s Airport Carbon Accreditation and the requirements for ongoing achievement.</li> </ul> </li> </ul>
<b>Health, Safety and Wellbeing</b>	<ul style="list-style-type: none"> <li>• Role model Auckland Airport’s commitment to “People First” Health, Safety &amp; Wellbeing approach</li> <li>• Lead by example, demonstrating and communicating visibly safe work.</li> <li>• Ensure all incidents are reported and investigated in a timely manner to enable continuous learning and improvement.</li> <li>• Consult, engage and communicate within your team and to others, to manage and improve Health, Safety and Wellbeing.</li> <li>• Understand and communicate the health, safety and wellbeing risks and controls across all the work your team carry out and maintain high levels of risk awareness within your team.</li> </ul>
<b>Financial Responsibilities and Authorities</b>	
<b>Financial Authority</b>	

- Not accountable for expenditure budget. No authority to commit routine expenditure or capital expenditure without reference to people leader.

**Structure Chart**





**Key Challenges**


- TBC

**Key Relationships**

Internal	Purpose of contact with this person/s
<ul style="list-style-type: none"> <li>• Strategic Planning team</li> <li>• Senior leaders across the business</li> <li>• Infrastructure Project Managers</li> <li>• Property Investment Project Managers</li> <li>• Manager Utilities</li> <li>• Engineering Services</li> <li>• Internal Communications</li> <li>• People Experience</li> <li>• Health, Safety &amp; Wellbeing team members</li> </ul>	<ul style="list-style-type: none"> <li>• Role responsibilities</li> </ul>
External	Purpose of contact with this person/s
<ul style="list-style-type: none"> <li>• Consultants and technical advisors including engineering, architectural</li> <li>• Investment analysts</li> <li>• Construction sector</li> <li>• Stakeholders including the local community &amp; iwi</li> </ul>	<ul style="list-style-type: none"> <li>• Role responsibilities</li> </ul>

**Person Specification**

Qualifications (or equivalent level of learning)	
Essential	Desirable
<ul style="list-style-type: none"> <li>• Tertiary qualification in Sustainability, Environmental Science or similar</li> </ul>	
Knowledge / Experience	
Essential	Desirable
<ul style="list-style-type: none"> <li>• Minimum 7-years' experience working in a sustainability or climate related role</li> <li>• Strong communication and interpersonal skills</li> <li>• Sound writing and verbal communication skills including presentation skills</li> <li>• Ability to think strategically and cope with business complexity</li> <li>• Customer-led mindset, coupled with outstanding relationship management skills</li> <li>• Commercially astute</li> <li>• Ability to influence through a 'shared interests' lens, generating cut-through to achieve strong positive outcomes</li> <li>• Progressive and pragmatic approach</li> <li>• Ability to consistently deliver in a high volume / change environment</li> <li>• Demonstrated leadership capability (operational, coaching, strategic, thought)</li> </ul>	<ul style="list-style-type: none"> <li>• Well-developed skills as a team contributor, with demonstrated ability to collaborate effectively across functional lines</li> <li>• Strong customer focus, and a concern for excellence and quality</li> <li>• Experience delivering sustainability initiatives in the aviation or construction sector</li> <li>• Experience in delivering workstreams relating to: climate adaptation, aviation decarbonisation, climate reporting, nature or water efficiency</li> </ul>
Values	
<p><b>Whiria te tangata.</b> Our values weave us together. They're what we stand for, who we are and how we think, feel and act.</p>	
  <b>All in</b> Tātou tātou	<ul style="list-style-type: none"> <li>• People first</li> <li>• Seek understanding</li> <li>• Acknowledge others</li> <li>• Empathise and support</li> <li>• Diverse &amp; inclusive</li> </ul>
  <b>Know How</b> Kōkiri Tahī	<ul style="list-style-type: none"> <li>• Explore and solve together</li> <li>• Curious and open</li> <li>• Bring your voice &amp; share your skills</li> <li>• Unite and collaborate</li> <li>• Right people in the room</li> </ul>

 <p><b>Let's Go</b> Karawhiua</p>	<ul style="list-style-type: none"> <li>• Challenge yourself</li> <li>• Take pride</li> <li>• Act with intent and integrity</li> <li>• Keep your word</li> <li>• Deliver excellence</li> </ul>
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**Changes to Position Description**

From time to time it may be necessary to consider changes in the position description in response to the changing nature of Auckland Airport's work environment, including technological requirements or statutory changes. This position description may be reviewed as part of the preparation for performance planning for the annual performance cycle, or as required.

**Sign-Off**

<b>Job-Holder</b>	<b>People Leader</b>
Print Name: _____  Sign: _____	Print Name: _____  Sign: _____